



CHARLOTTE

Department of General Services – City Procurement

Addendum # 2	CCPA Fire EMS Supplies ITB # 269-2024-003
--------------	--

To: All Prospective Vendors

Date: February 6, 2024

Subject: Addendum # 2 – ITB #269-2024-003 CCPA Fire EMS Supplies

Please note the modifications/clarifications, service provider questions, and the City’s answers below for this ITB.

Item #	Page #	Section #	Specification	Modifications, Clarifications, and Questions
1	Item #2	Section One	Addendum #1	<p>Service Provider Question: The company shall submit a min of 'two percent' (1%) of the overall CCPA Program. What is the min amount? 2% or 1%?</p> <p>Clarification: This clerical error has been corrected. The company shall submit a minimum of one percent (1%) of the overall CCPA Program spend by the City and awarded vendor during the term of the Contract to the City as an Administrative Fee.</p> <p>Clarification: To correct a clerical error, in Addendum #1 “awarded vendor” is replaced with participating agencies.</p>
2	Item #16	Section One	Addendum #1	<p>Service Provider Question: Please advise who the contracting entities will be for both the: (a) Procurement Agreement between the City of Charlotte and the awarded Vendor(s); and (b) the administrative agreement for the Administrative Fee that is discussed in section 1.31 of the ITB.</p> <p>Answer: The contracting entities will be the City of Charlotte and the awarded vendor.</p>

Item #	Page #	Section #	Specification	Modifications, Clarifications, and Questions
				<p>Clarification: To correct a clerical error, in Addendum #1 “awarded vendor” is replaced with participating agencies.</p>
3	13	Section One	1.29	<p>Service Provider Question: Is the deadline for this bid submission able to be extended given the response is contingent on some of the unanswered questions?</p> <p>Answer: The deadline for this bid submission will remain February 13, 2024, at 1:00 pm.</p>

In the event additional changes or clarifications to this ITB are warranted, all Vendors are responsible for monitoring the e-procurement portal, Bonfire, for additional addenda.

We appreciate your interest in doing business with the City and look forward to receiving a Bid from your company.

Sincerely,

Angelica Witherell
CCPA Senior Procurement Agent
Angelica.Witherell@charlottenc.gov