

ADDENDUM #1	CCPA – MEDICAL SUPPLIES ITB#: 269-2014-012 Bids Due: September 30, 2013 2:00 p.m. EDT
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Date: September 18, 2013

To: All Prospective Bidders

All questions received during the pre-bid meeting and via email are included on the following pages of this Addendum #1.

The ITB is listed as 269-201-010 on www.ips.state.nc.us and should read 269-2014-010.

The ITB 269-2014-010 includes specifications for the Charlotte Fire Department (CFD) and Wake County. The item numbers 1-92 are for the CFD and include quantities for CFD, Catawba County, Town of Huntersville, and Wake County. The item numbers 93-285 are for Wake County. Bidders should consider the potential volumes when responding to this ITB. Currently the CCPA has 152 registered Participating Public Agencies in California, Georgia, North Carolina, South Carolina, Tennessee, and Virginia. Participation by other entities is strictly voluntary and no volumes are guaranteed.

Section 1.24, To Submit a Proposed Alternate Product in Lieu of a Specified Brand: The Bidder must submit samples of each proposed Alternate product for evaluation to the City Procurement Management Division at the address stated in Section 1.9 of this ITB no later than 12:00 pm EDT on September 19, 2013.

1. Do you have the option to award multiple contracts based on line items? **Yes, we can award multiple contracts based on line item or combination of items, or grand total for products and services.**
2. Please let me know if I must quote each line item? **We encourage bidders to bid all items, but if items are not available then bid on all items you can provide. However, the City will consider the total number of items a vendor can provide when determining a contract award.**
3. **Section 4.3 Product Specification** – What is the total number of items kept in stock at a local warehouse? I am unsure of how to answer this question. **We are asking if you have a local warehouse in Charlotte, and if so, how many items are stocked in the warehouse.**
4. **On page 63 of the ITB, section 4.1.3,** it is asking how the bidder plans to market the result of the ITB. Are you referring to if I will use the CCPA name and try and solicit other companies outside of the CCPA circle? **Yes**
5. **Section 4.5 Warranty:** Can you clarify if this is on certain equipment or on everything we submit for bid? **The successful Bidder shall provide the City of Charlotte and Participating Public Agency with two copies of the manufacturer’s written warranty for each item of equipment.**
6. **Section 4.6 Pricing:** Will we be able to submit a price increase due to a manufacturer increase at least 60 days prior to the end of such 12 month period with proof of said manufacturer price increase? **Yes.**

7. Would you clarify section 4.6.2? We are unsure the meaning of exact match and what core pricing must include. **An exact match would be a product your company provides that exactly matches the manufacturer name, brand, and part number. Vendors must complete all information regarding each item in the appropriate columns included on the pricing sheet.**

8. Would you clarify section 4.6.2.3? The spreadsheet does not include columns to provide the information requested. **We will provide a revised pricing sheet after samples have been reviewed and include additional columns as stated in this section to be included as part of the bid.**

9. **Section 5.2.1 Automobile Liability** – Can you clarify this section? Is this to be on each vehicle that arrives at one of your locations or is this strictly to delivery vehicles? **The company auto policy should cover their delivery trucks (owned vehicles), rental vehicles (hired autos), and non-owned (employee vehicles used on business) per section 5.2.1.**

10. On page 39 of the ITB line items 155-161 it references catheters. These come 200 per box and the ITB specifies 20,000 on line item 159. Are 100 boxes, correct? **We will provide a revised pricing sheet after samples have been reviewed and include additional columns as stated in section 4.6.2.3 to be included as part of the bid.**

11. On pages 57 to 62 we are unclear what these pages are for. Please clarify what you are looking for on these pages? **These exhibits are part of the sample contract and will be completed with the executed contract.**

Any additional questions must be submitted to Yashica McCollum at ymccollum@charlottenc.gov no later than **noon on Monday, September 23** in order to issue the answer per written addendum.

In order to constitute a complete bid response, you **must** acknowledge receipt of this addendum on the appropriate form of the bid response package.

We hope that you will respond to this ITB. We appreciate your interest in doing business with City of Charlotte and look forward to receiving your bid.

Sincerely,

Yashica McCollum
Procurement Officer