Client#: 1561033 DISTRTEC											
ACORD. CERT			CΔ	TE OF LIARI	ILITY INSURANCE					DATE (MM/DD/YYYY)	
										9/04/2024	
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.											
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).											
PRODUCER						CONTACT Luke Steadman					
USI Insurance Services, LLC 6100 Fairview Rd Ste 1400						(A/C, No, Ext): 704 545-0256 (A/C, No):					
Charlotte, NC 28210						E-MAIL ADDRESS: luke.steadman@usi.com					
704 543-0258						INSURER(S) AFFORDING COVERAGE				NAIC #	
INSURED						INSURER B : Starstone Specialty Ins. Co.				44776	
Distribution Technology Inc.						INSURER C : Bridgefield Casualty Insurance Company				10335	
PO Box 7123						INSURER D : Arch Specialty Insurance Company				21199	
Charlotte, NC 28241						INSURER E : Travelers Casualty & Surety Co. of Amer				31194	
				INSURER F :							
		NUMBER:									
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.											
INSR LTR		ADDL INSR	SUBR	POLICY NUMBER		POLICY EFF MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	L	мітя		
A	X COMMERCIAL GENERAL LIABILITY			CPA011374154	1	2/31/2023		EACH OCCURRENCE		00,000	
	CLAIMS-MADE X OCCUR						-	DAMAGE TO RENTED PREMISES (Ea occurrence)	2010/01/01		
								MED EXP (Any one person)	\$10,0		
	GEN'L AGGREGATE LIMIT APPLIES PER:						F	PERSONAL & ADV INJURY GENERAL AGGREGATE		00,000 00,000	
	PRO-						F	PRODUCTS - COMP/OP A		0.000	
							-	FILODOCTO-COMPION A	\$,000	
A				CPA011374154	1	12/31/2023	12/31/2024	COMBINED SINGLE LIMIT (Ea accident)	\$1,00	0,000	
	X ANY AUTO							BODILY INJURY (Per perso			
	OWNED SCHEDULED AUTOS							BODILY INJURY (Per accid	ent) \$		
	X HIRED AUTOS ONLY X AUTOS ONLY						_	PROPERTY DAMAGE (Per accident)	\$		
									\$		
В	UMBRELLA LIAB OCCUR			AXS70003982	1	2/31/2023		EACH OCCURRENCE		0,000	
	X EXCESS LIAB X CLAIMS-MADE						-	AGGREGATE		0,000	
с	DED X RETENTION \$0			19656917	-	2/21/2022	12/31/2024	PER C STATUTE E	\$ TH-		
ľ	AND EMPLOYERS' LIABILITY			19030917	!'	2/31/2023		E.L. EACH ACCIDENT	R (100	0,000	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A					F	E.L. DISEASE - EA EMPLO			
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIN		0,000	
D	Excess Liability			UXP105402400	1	2/31/2023	12/31/2024	\$2,000,000			
A	Trl Interchange			CPA011374154				ACV \$50,000 Cor			
E	Crime			105589097				\$500,000/ \$25,000) Ded		
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Named Insured Includes: PDC Trucking, IFB Transportation Systems, Piedmont Distribution Centers and Record Storage Systems (See Attached Descriptions)											
· ·											
CERTIFICATE HOLDER						CANCELLATION					
City of Charlotte Department of General Services City Procurement 600 East 4th Street, 12th Floor						SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.					
Charlotte, NC 28202											
				Paula B Bulman							

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SECOND AMENDMENT TO THE AGREEMENT TO PROVIDE CITYWIDE DOCUMENT MANAGEMENT SERVICES

THIS SECONDAMENDMENT TO THE AGREEMENT TO PROVIDE DOCUMENT MANAGEMENT SERVICES (this "Second Amendment") is made and entered into this __9_ of __SEPTEMBER_ 2024, by and between Record Storage Systems, a North Carolina corporation doing business in North Carolina (the "Company"), and the City of Charlotte, a North Carolina municipal corporation (the "City").

Statement of Background and Intent

- A. The City of Charlotte and the Company entered into an Agreement for Document Management Services dated November 1, 2020 (the "Contract") pursuant to which the Company agreed to provide Document Management Services for the City of Charlotte.
- B. The parties amended the Contract on November 6, 2023, to extend the Term of the Contract by the First of two (2) one-year renewal terms, make adjustments to unit pricing, and to incorporate certain other changes.
- C. The parties now desire to amend the Contract to extend the Term of the Contract by the Second of two (2) one-year renewal terms and make adjustments to unit pricing and to incorporate certain other changes.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree to the following:

AGREEMENT

- 1. The terms of the Contract are restated by and incorporated into this Second Amendment by reference.
- 2. Defined terms used in this Second Amendment shall have the same meaning as are assigned to such terms in the Contract.
- 3. This Second Amendment extends the Term of the Contract by the Second of two (2) one-year renewal terms to expire on October 31, 2025.
- 4. Except to the extent specifically provided above, this amendment shall not be interpreted or construed as waiving any rights, obligations, remedies, or claims the parties may otherwise have under the Contract.
- 5. In all other respects and except as modified herein, the terms of the Contract shall remain in force and effect.

[Signature Page Follows]

Contract#: 2021000426 Amendment#: 2 Vendor#: 27024

2

IN WITNESS WHEREOF, and in acknowledgement that the parties hereto have read and understood each and every provision hereof, the parties have caused this Second Amendment to be executed as of the date first written above.

RECORD STORAGE SYSTEMS BY: (signature) CLAUXE MITCH PRINT NAME: TITLE: DATE:

CITY OF CHARLOTTE: CITY MANAGER'S OFFICE

BY:_____

(signature)

PRINT NAME: _____

TITLE: _____

DATE:_____

RECORD STORAGE SYSTEMS AMENDMENT TWO

1



Digital Contract Routing Form Non-Encumbered

Date Submitted: September 09, 2024

Submitted by: Christina Hollonquest

Contract #: 2021000426

Submitter email: christina.hollonquest@charlottenc.go

Amendment #:²

Contract Name: CCPA - Citywide Document Management Services

Vendor Legal Name: RECORD STORAGE SYSTEMS

Vendor #: 27024

REQUIRED ATTACHMENT(S):

Use the Paperclip icon to attach a full Contract Document Routing Packet for review by the authorized City individual with signature authority. The Routing Packet MUST include all required components per the direction provided at:

The following signatures, once completed, shall be incorporated by reference into the contractual document identified above.

City of Charlotte

Piz Babson