

STATE OF NORTH CAROLINA
COUNTY OF MECKLENBURG

**SECOND AMENDMENT TO THE AGREEMENT TO PROVIDE
CITYWIDE DOCUMENT MANAGEMENT SERVICES**

THIS SECONDAMENDMENT TO THE AGREEMENT TO PROVIDE DOCUMENT MANAGEMENT SERVICES (this "Second Amendment") is made and entered into this 9 of SEPTEMBER 2024, by and between Record Storage Systems, a North Carolina corporation doing business in North Carolina (the "Company"), and the City of Charlotte, a North Carolina municipal corporation (the "City").

Statement of Background and Intent

- A. The City of Charlotte and the Company entered into an Agreement for Document Management Services dated November 1, 2020 (the "Contract") pursuant to which the Company agreed to provide Document Management Services for the City of Charlotte.
- B. The parties amended the Contract on November 6, 2023, to extend the Term of the Contract by the First of two (2) one-year renewal terms, make adjustments to unit pricing, and to incorporate certain other changes.
- C. The parties now desire to amend the Contract to extend the Term of the Contract by the Second of two (2) one-year renewal terms and make adjustments to unit pricing and to incorporate certain other changes.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, the parties hereby agree to the following:


AGREEMENT

- 1. The terms of the Contract are restated by and incorporated into this Second Amendment by reference.
- 2. Defined terms used in this Second Amendment shall have the same meaning as are assigned to such terms in the Contract.
- 3. This Second Amendment extends the Term of the Contract by the Second of two (2) one-year renewal terms to expire on October 31, 2025.
- 4. Except to the extent specifically provided above, this amendment shall not be interpreted or construed as waiving any rights, obligations, remedies, or claims the parties may otherwise have under the Contract.
- 5. In all other respects and except as modified herein, the terms of the Contract shall remain in force and effect.

{Signature Page Follows}

IN WITNESS WHEREOF, and in acknowledgement that the parties hereto have read and understood each and every provision hereof, the parties have caused this Second Amendment to be executed as of the date first written above.

RECORD STORAGE SYSTEMS

BY: 
(signature)

PRINT NAME: CLAUDE MITCHELL III

TITLE: VP

DATE: 8/21/2024

CITY OF CHARLOTTE:
CITY MANAGER'S OFFICE

BY: _____
(signature)

PRINT NAME: _____

TITLE: _____

DATE: _____



**Digital Contract Routing Form
Non-Encumbered**

Date Submitted: September 09, 2024

Submitted by: Christina Hollonquest

Submitter email: christina.hollonquest@charlottenc.go

Contract #: 2021000426

Amendment #: 2

Contract Name: CCPA - Citywide Document Management Services

Vendor Legal Name: RECORD STORAGE SYSTEMS

Vendor #: 27024

REQUIRED ATTACHMENT(S):

Use the Paperclip icon to attach a full Contract Document Routing Packet for review by the authorized City individual with signature authority. The Routing Packet **MUST** include all required components per the direction provided at:

The following signatures, once completed, shall be incorporated by reference into the contractual document identified above.

City of Charlotte

eSigned via SeamlessDocs.com
Liz Babson
Key: f08f2b82106208b0804836a6d96b8